中华人民共和国驻外使领馆领事认证申请表

Application Form of Consular Legalization of the Embassy/Consulate of the People's Republic of China

★申请人须如实、完整、清楚地填写本表格，请逐项在空白处用中文或英文大写字母打印体填写，或在□内打√选择。The applicant should fill in this form truthfully,completely and clearly. Please type the answer in capital English letters in the space provided or tick (√) the relevant box to select.

1、个人申请 Applicant (For Individual Use Only)

姓名 Name		性别 Gender		出生地点 Place of birth	
出生日期 Date of birth (yyyy-mm-dd)		国籍 Nationality		职业 Occupation	
身份证件种类 Type of ID		身份证件号码 Number of ID			
工作机构或学校名称 Name of employer/school		工作机构或学校地址 Address of employer/school			
家庭住址 Home address		电子邮箱 E-mail address			
住宅电话 Home phone number		手机 Mobile phone number			

2、企业及其他组织申请 Applicant (For Company/Organization Use Only)

企业或其他组织名称 Name of company/organization			
联系地址 Address		电话 Phone Number	
法定代表人信息 Legal Representative of company/organization	姓名 Name		出生日期 Date of birth(yyyy-mm-dd)
	证件种类 Type of ID		证件号码 Number of ID

3、公证书或其他证明文书证明的事项
Matters certified by the notarial deeds or other certificates

□出生证 Birth certificate; □结婚证 Marriage certificate; □无犯罪记录证明 Certificate of non-criminal record;
□健康证明 Health certificate; □学历证明 Diploma; □委托书 Authorization letter; □声明书 Statement;
□商业文件 Business documents; □死亡证 Death certificate; □其他（请注明）Other (please specify) :

_____

4、认证办理目的和文书使用地点 Purpose and Destination of Legalization

办理目的 Purpose of legalization: □婚姻 Marriage; □寄养 Fosterage; □房产 Real estate;
□诉讼 Litigation; □签证 Visa; □领养 Adoption; □商务贸易 Business and trade;
□其他（请注明）Others(please specify):

_____

文书使用地 Destination of legalization:

5、提交材料及申办认证书的份数 Supporting documents and Copies of Legalization

提交材料 Supporting documents	份数 Copies	

6、办理时间 Processing time

注：加急和特急服务须经领事官员批准，并将加收费用。

Note: Express and rush service needs approval of consular officials,and extra fees may apply.

☐ 普通（4个工作日）
Regular service for 4 business days
☐ 加急（3个工作日）
Express service for 3 business days
☐ 特急（2个工作日）
Rush service for 2 business days

7、代办人 Agent

代办人姓名 Name of agent		性别 Gender		国籍 Nationality	
身份证件种类 Type of ID		身份证件号码 Number of ID		职业 Occupation	
与申请人的关系 Relationship with the applicant		联系地址 Address			
联系电话 Phone number		电子邮箱 E-mail address			

8、申请人/代办人声明 Declaration of the Applicant/Agent

我保证以上所填内容真实。如有不实之处，本人愿承担一切法律责任。

I hereby declare that all the information above is true and correct,for which I shall bear all the legal responsibilities.

★ 申请人签名：　　日期：

Signature of applicant:_____　　Date(yyyy-mm-dd):_____

★ 代办人签名：　　日期：

Signature of agent:_____　　Date(yyyy-mm-dd):_____

我声明，我已阅读并理解以下内容：

领事认证是指领事认证机构根据自然人、法人或者其他组织的申请，对国外有关文书上的最后一个印鉴、签名的真实性予以确认的活动。领事认证不对公证书或者其他证明文书证明的事项行使证明职能，不对文书内容本身的真实性、合法性负责，文书内容由文书出具机构负责。领事官员有权对可能损害国家利益和社会公共利益的和存在不予办理领事认证有关情形的文书不予认证。

I hereby declare that I have read and understood the content below:

The consular legalization refers to the practice of confirming the authenticity of the last seal or signature on relevant documents issued by other countries,performed by consular legalization agencies upon the application of natural persons,legal persons or other organizations.Consular legalization does not undertake the responsibility of certifying the matters certified by the notarial deeds or other certificates,and it is not responsible for the authenticity and validity of the documents' content,which shall be the responsibility of the issuing institution.The application will be refused by consular official if the documents may harm the national interests or social public interests or have other circumstances under which consular legalization shall not be performed.

★ 申请人签名：　　日期：

Signature of applicant:_____　　Date(yyyy-mm-dd):_____

以下项目仅供领事官员填写（For Official Use Only）：

接案人、接案日期：	签署人、签署日期：	复核人（如有）、复核日期：